

CATER TOOL



Making Catering Easier

Version v3 (14.11.22)



CATERTOOL

What is Catertool?

Catertool is a on mobile device app/platform that allows caterers/restaurateurs to complete their food diligence requirements, help manager their food business and connects them to other caterers/restaurateurs, event organisers, food wholesales as well connecting them to an equipment selling platform.

So why Catertool?

The software is free and designed for the catering industry.

Catertool Users

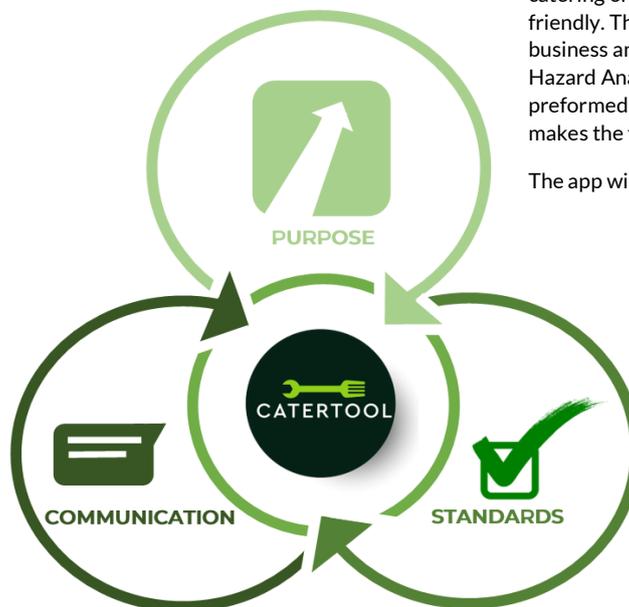
Caterer / restaurateur
Event organizers
Wholesalers / Distributors
Food standards agents /Council
Catertool company
Contractors

Catertool aim & values

Communication

The app is designed to bring everyone in the industry together to maximise sales, saving and knowledge. These people include

- Caterers / Restaurants
- Wholesales / Distributors
- Event organisers
- Food standards agents
- Contractors



Purpose

There is a need in the industry to make running a catering or restaurant business easier and more eco-friendly. The app is designed to help protect the business and consumer by making sure the business Hazard Analysis and Critical Control Point (HACCP) is performed correctly. By making the HACCP digital, it makes the task more eco friendly

The app will also help the business in many other ways

Standards

By using the app, the caterer/ restaurants can make sure they are running their business effectively or professional, raising the standards in their business.

Connecting with the industry will also ensure that caterers / restaurants are updated with the latest trends and concerns, allowing them to keep their business safe.



Catertool Brand Look

LOGO VARIATIONS

A logo variation is a rearranged version of your primary logo design that gives your brand the flexibility to show up consistently, and recognizably, in different placements.



COLOR PALETTE

Color plays an important role in the brand identity. The colors below are recommendations for various media. A palette of primary colors has been developed, which comprise the color scheme.

#052115	#8FCE1B	#E8CE97	#B4CCDF
80%	80%	80%	80%
60%	60%	60%	60%
40%	40%	40%	40%
20%	20%	20%	20%
#A1C298	#FFAE6D	#C6DCE4	
80%	80%	80%	
60%	60%	60%	
40%	40%	40%	
20%	20%	20%	



ICON



TYPOGRAPHY

Typography is the art and technique of arranging type to make written language legible, readable and appealing when displayed. The term typography is also applied to the style, arrangement, and appearance of the letters, numbers, and symbols created by the process.

PRIMARY FONT

This should be the default typeface, a reflection of the overall brand identity. Aa

CERA PRO

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 0123456789? /

SECONDARY FONT Your secondary should complement your primary, and support the typographic design system

Headline / H1: 100% scale Montserrat Bold

REINVENTING THE WAY, THE WORLD BUILDS

Subhead / H2: 50% scale Montserrat Semi Bold

Reinventing The Way, The World Builds

Body copy: 20% scale Lato Regular

Reinventing The Way, The World Builds



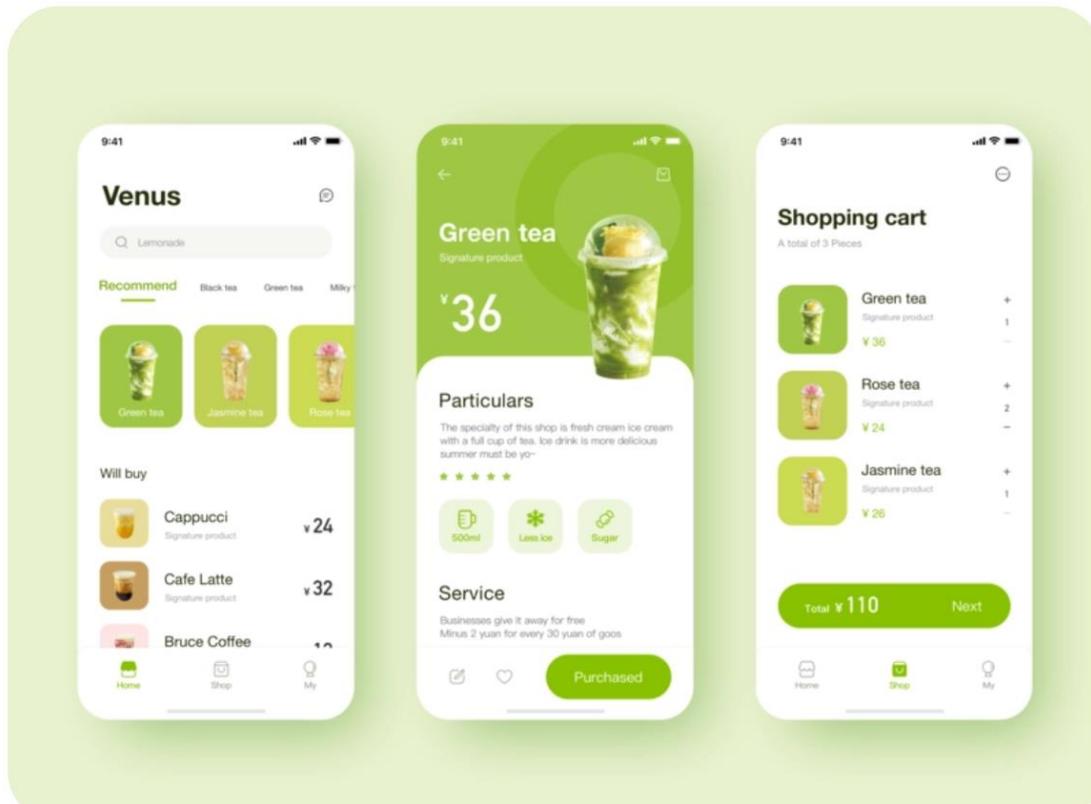
Full spec of Catertool M= Modules

- Company details
- M1 - Health and safety certificates - Unit details PDF
- M2 - Food and storage temperature records / open and closing checks
- M3 - Sales & cost tracker
- M4 - Training
- M5 - To do list
- M6 - Caterers forum
- M7 - Vehicle document checker
- M8 - Selling / buying portal
- M9 - Event organisers work offers / application submission
- M10 - Staff / Membership / Contractors details
- M11 - Product offers
- M12 - Updates / notifications
- M13 - Staff Rota System
- M14 - Contractor's directory

App look

The look must be clean, fresh and minimalist. A block panel designs

Something similar to this



Users access points

|

Caterer / restaurateurs

- M1 - Health and safety certificates - Unit details PDF
- M2 - Food and storage temperature records / open and closing checks
- M3 - Sales & cost tracker
- M4 - Training
- M5 - To do list
- M6 - Caterers forum
- M7 - Vehicle document checker
- M8 - Selling / buying portal
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- M11 - Product offers
- M12 - Updates / notifications
- M13 - Staff rota system
- M14 - Contractor directory



Catertool

- M4 - Training

Event organisers

- M9 - Event organisers offering work And receiving applications from caterers in the form of the PDF produced by M1

Wholesales

- M11 - Product offers Offering targeted products to Caterers and restaurants

Council / Food safety

- M12 - Updates / notification Updating all users with new regulations or new concerns or issues

DVLA

- M7 MOT / Road tax checker

Phase 1 of building Platform / App

Phase 1 of the build.

Working on

- M1 - Health and safety certificates - Unit details PDF
- M2 - Food and storage temperature records / open and closing checks
- M3 - Sales & cost tracker
- M4 - Training
- M5 - To do list
- M6 - Caterers forum
- M7 - Vehicle document checker
- M8 - Selling / buying portal
- M9 - Event organisers work offers / application submission
- M10 - Staff / Membership / Contractors details
- M11 - Product offers
- M12 - Updates / notifications
- M13 - Staff rota system
- M14 - Contractor directory





Sell/ Buy
Portal



H/S Documents



Temperatures



Team
Details



Vehicle
Documents



Sales / Cost
Tracker



Training



Product
offers



To do List



Work offer



Caterers
forum



Updates
notifications



Rota
System



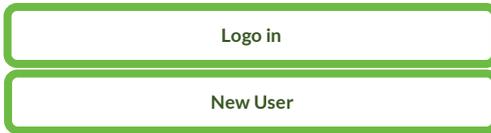
Contractors
directory



1. Downloading app (Built for Apple & Android separately)

1.1 The app will be free to download onto any mobile device.

1.2. Login / new user



Two rectangular buttons with rounded corners and green borders. The top button contains the text "Login in" and the bottom button contains the text "New User".

2.1 Once the app has been downloaded, it will ask for the following information.

Users' details

First name (Must be entered)

Last or family name (Must be entered)

Email address

Confirm email address (No verification needed at this point)

Business type (Drop down menu)

- Sole trader
- Private limited company (Ltd) registered at Companies house
- Partnership
- Limited Company

Company address

- Postcode home finder
- Enter door number and confirm address

Business Name (Questions to be asked only to Limited companies)

Trading Name

Upload Company logo

Type of business (Drop down menu) (add up to three choose)

- Street food vendor
- Event caterer
- Private caterer
- Takeaway
- Restaurant

2.2 The app must have an email address and passcode checker to make sure both entrances match

2.3 The app must have a passcode recovery feature built into the app.

2.4 Once all the above information is filled in the app will give you access to the user interface.



2.5 On the user interface, a pop-up notification will come up and advising the admin user to set up 3 additional users.

2.6 The users will need to enter

- Confirm email (Himat doesn't want people to confirming their app)
 - 4-digit passcode
 - Confirm 4-digit passcode
- The app must have an email address and password checker to make sure both entrances match and email confirmation**
- Enter 4–6-digit entrance code (

2.7 The user will then grant access to the admins from a drop-down menu

- Company details
 - Company number
- Health and safety certificates
- Temperature records
- Open and closing checks
- Sales / Cost tracker (Enter / View / Edit)
- To do list
- Caterers Chat room
- Selling portal
- Vehicle (Enter / View / Edit)
- Training
- Event organisers work offers and applications
- Staff / membership / contractor details
- Weekly product deals

The admin will give each user full or part access depending on which options have been selected.

2.8 Each user will need to confirm they email to have access.

2.9 On the home page of the app, if the user has logged out or can't remember their 4-6 password login, they will be a password recovery button at the bottom of the page.

The user should only need to enter their email address and press send. A password recovery email will be sent to the user's email address, giving them access to enter a new password and 4–6-digit code.

2.10 The admin, has the ability to create and delete users

2.11 If the company hasn't paid the invoices, the data will be kept for 1 year, after that the data will be deleted.

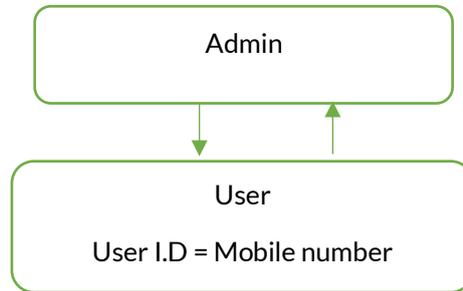
2.12 The app must link the company to the admin email address, so there is no duplicate of usernames.

2.13 Once the user has completed the registration, The app will notify the user to create a unit/s profile.

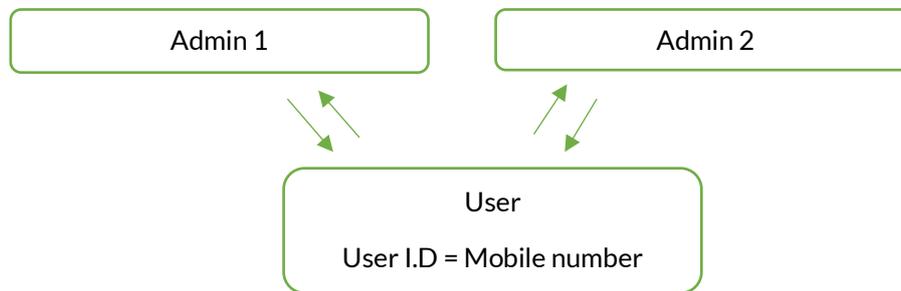


Staff and multiple admins

Staff may want to work for other companies. Each company is registered as an admin and the user is allocated a link to the admin by their mobile number



If you have multiple admins



The issue we have here is the user mobile number will now be linked to two or more Admins so we need some way of the user being able to select the Admin they are working for on that day.

So maybe we need a drop down menu page to appear after the login page, which will allow the user to select which company/admin they are working for that day.

Please select the caterer you are working for today

Da Burger

Kwackers

Dog Bay





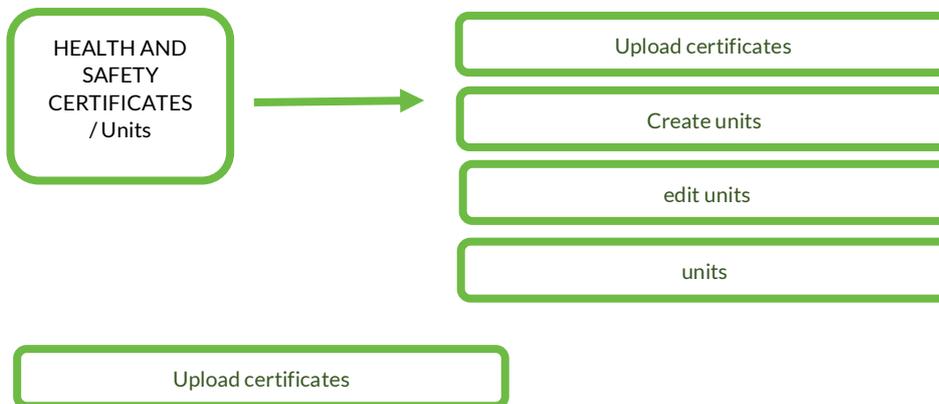
3.1 Creating units' profiles

For the user to create a unit profiles, the user must first enter all the documents. The following documents are required to be uploaded, however if the documents are not uploaded or the documents are expired, this will not stop the user to continue to build their profiles. (It is Catertools job to assist the user not police the user)

Once the user is ready, they will need to press the Unit HEALTH AND SAFETY CERTIFICATES / profile button.

This will give the user four options,

1. Upload certificates
2. Create Unit/s
3. Edit Unit/s
4. Unit/s



Creating the Unit PDF Product

3.2 The user will be asked to upload the following documents and enter the expiry date for those documents. If any these documents are due to expire, Catertool will notify the Amin user of this. These certificates can be entered onto the app/platform, by taking a photo of the certificate from the phone or device or upload from photo/device gallery.

- Council food hygiene certificate
- Ask user for council rating (This will be a drop-down menu)
 - 1
 - 2
 - 3
 - 4
 - 5
- Public and employee's insurance



- Gas certs
- PAT Test
- Fire Extinguisher certs
- Fire and risk assessment
- COSHH
- Marquee fire test certificate
- Working at heights policy
- Arriving onsite method statement
- Sustainability policy
- Staff training documents (Multi certificates)
- Cooking method statement
- Other documents

Set up units

3.3 Setup units

The user has the choice to either creating 1 or multiple units, this will depend on how many units the user has.

3.3.1

Set up units



Enter unit name

Food type

Brief write up about the business/ food

Word box maximum 250 words

Style of Unit (Drop down)

- Trailer
- Marquee
- Build up
- Airstream
- Van
- Other
- Restaurant
- Grab and go unit

3.3.2 Enter menu – flowing drop box with confirm button on the top. Once the confirm button is press it will take the user to the next stage.



Confirm menu

Product name	Estimate Selling price
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

↓

3.3.3 Enter unit photos – The user will be able to upload 3 photos from the device gallery or camera. The main photo and two supporting photos. (Photo 1 will be on the main page and photo 2 & 3 will be on the page 2) if only two photos are upload, then you will only have photo 2 on page 2 in the centre. If only one photo is upload, then that photo will be on page 1 & 2

The main photo will become the profile photo for the unit

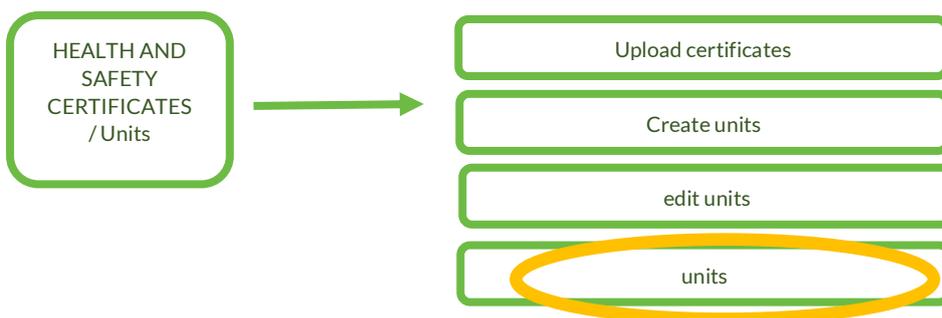
3.3.4 Enter photo of the user’s food – The user can upload 3 photos from the device gallery or camera.

3.3.5 Upload allergens matrix. The user can upload up to 4 allergens matrix

3.3.6 At no point is each category of input necessary. The user can skip any part of the process and return to it in the edit unit select.

3.3.7 A pop up screen will appear with a scroll down menu, asking the user to select which certificates relate to the unit.

3.3.8 Once all the information is entered the user will then press the proceed button. The button will then collect all the above information and package it into a PDF document, which can be downloaded or emailed. This document will be housed in the Units selection



The PDF Document format will look some like this





Unit information
and health &
safety
documents



Yum Street Catering has over 15 years catering experience. Over the past three years it has grown and develop its brand Kwackers, to be one of the leading brand in the events industry, Kwackers now offers three great airstream units offering three great menus. Burgers and Fries, Salt and pepper Chicken and Duck wraps.

Kwackers only services award winning burgers. Each burger has double 4oz patties, which means the customer gets 8ozs of mouth-watering food. Each burger is served in a lightly toasted sesame brioche bun, topped with tomatoes and lettuces.

Yum Street Catering has over 15 years catering experience. Over the past three years it has grown and develop its brand Kwackers, to be one of the leading brand in the events industry, Kwackers now offers three great airstream units offering three great menus. Burgers and Fries, Salt and pepper Chicken and Duck wraps.

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UNIT NAME, ADMIN NAME, COMPANY NAME, EMAIL ADDRESS, CONTACT NUMBER



MENU

	Est Price
Original beef burger	£10.00
Cheese me up	£10.00
Da Bacon Burger	£10.00
Full Monty	£12.00
Sweet Chilli Chicken Burger	£10.00
Stacked Chicken Burger	£15.00
Bang Bang Veg Burger	£10.00
Fries	£5.00
Cheesy Fries	£7.00
Beef Burger Salad	£10.00
Drinks	£2.00
Hot drinks	£2.00

UNIT NAME, ADMIN NAME, COMPANY NAME, EMAIL ADDRESS, CONTACT NUMBER



**NEXT PAGES WILL BE FOR PHOTO 2 & 3
FULL PAGE PER A PHOTO
NEXT PAGE FOR ALLERGENS MATRIX
AND THEN ALL CERTIFICATES**



UNIT NAME, ADMIN NAME, COMPANY NAME, EMAIL ADDRESS, CONTACT NUMBER





4 Create temperature temple for each unit

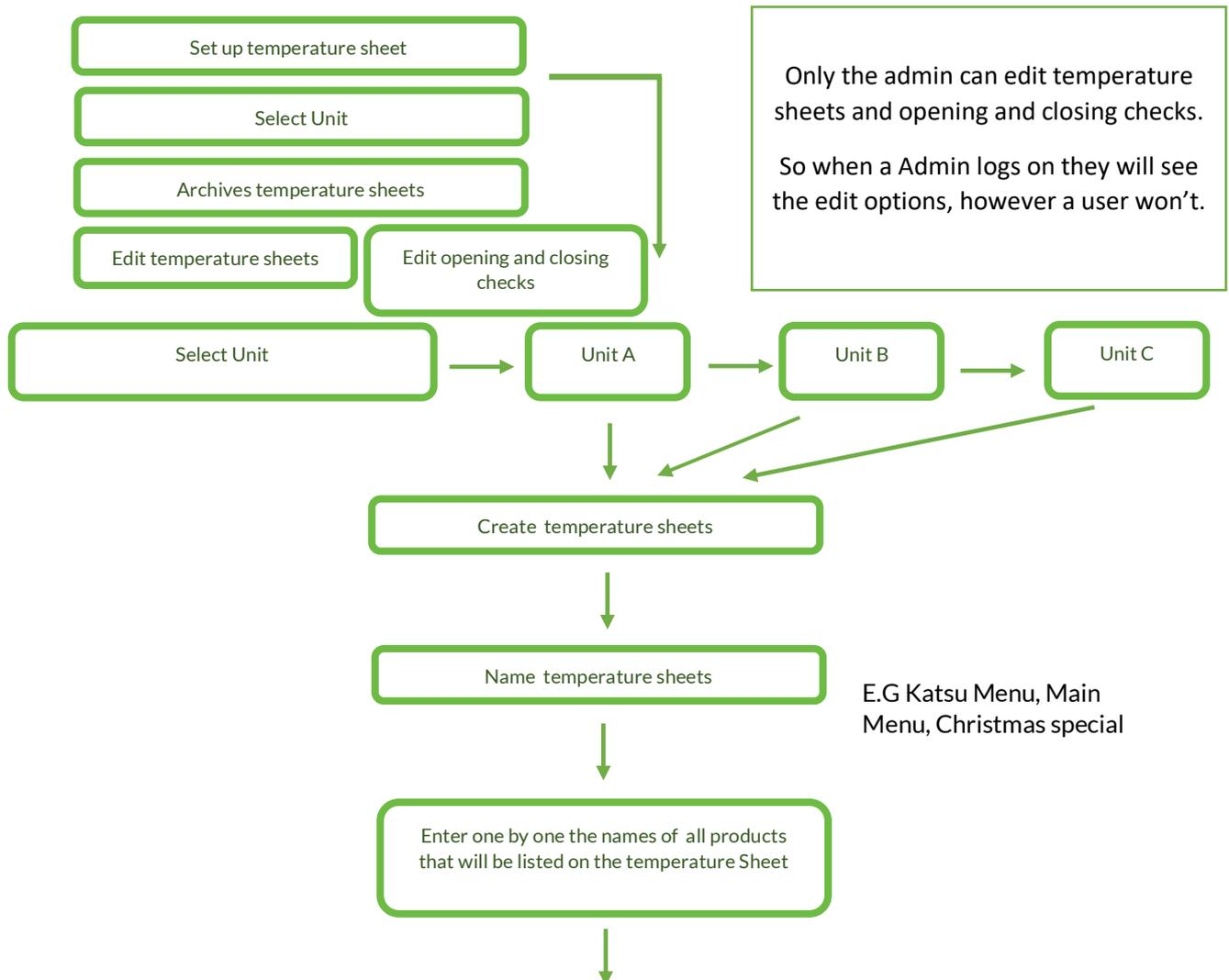
The temperature sheets are designed to make sure that the caterer and restaurants adhere to and preform their food safety due diligence.

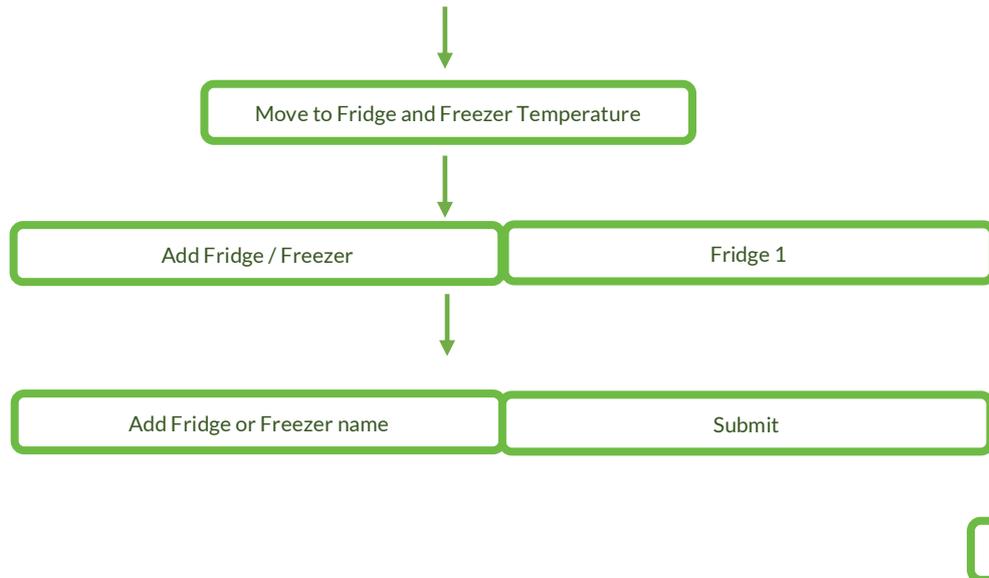
By digitally recording the temperatures the app will time stamp the temperatures, which will authenticate the records.

4.1 Setting up the temperature records

One the module is open the user will have a choice of five options 1. Set up temperature sheet, Select unit, archive units, edit temperature sheet and edit opening and closing checks.

A temperature sheet must be set up first and will be linked to the unit. All stored archive temperature sheets will be linked to the unit.

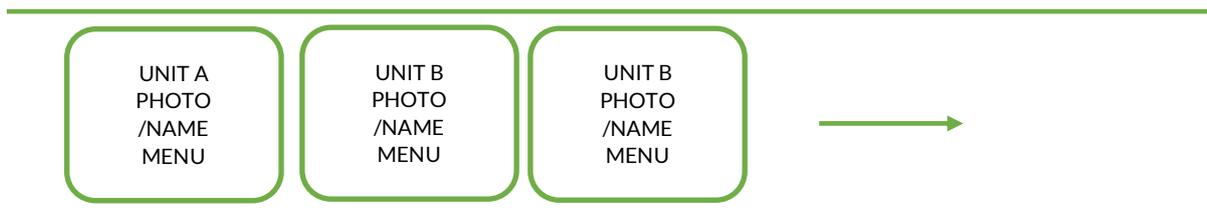




The new created temperature with the opening and closing sheet will be stored in the [select unit tab](#).

4.2 The user will go into the select unit tab and select the temperature sheet their require .

In this tab, you will have a list of units and the named temperature sheet.



4.3 One the correct temperature sheet and unit is selected the app will require the user to enter the event

Please enter event

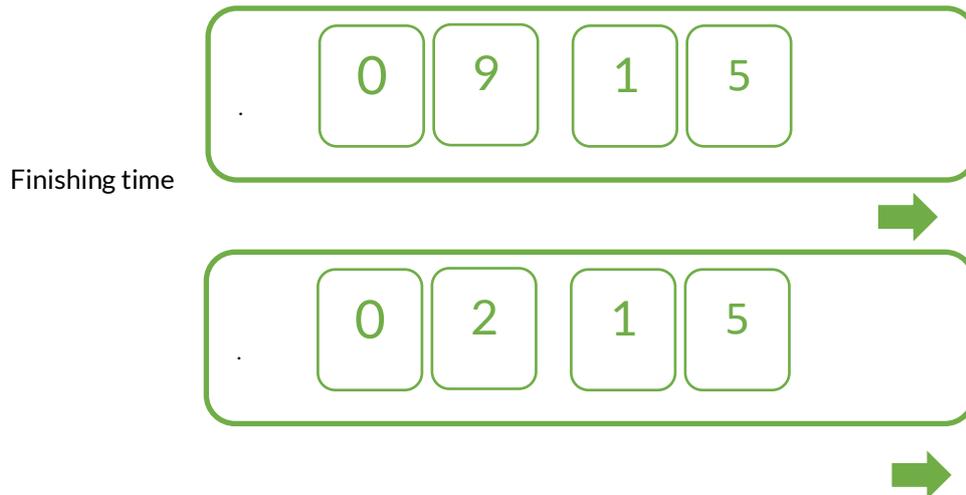


Unit manage name

Unit mangers name




And enter the first temperature probe time, from a drop down clock. The user will have the option to select now or input a start time.



It will be from this time that all other temperature probing times will be aligned to.

4.4 Recording the temperatures. (Start, alert intervals and no response)

Once the user press start

A list of opening checks will appear which will be YES/NO buttons

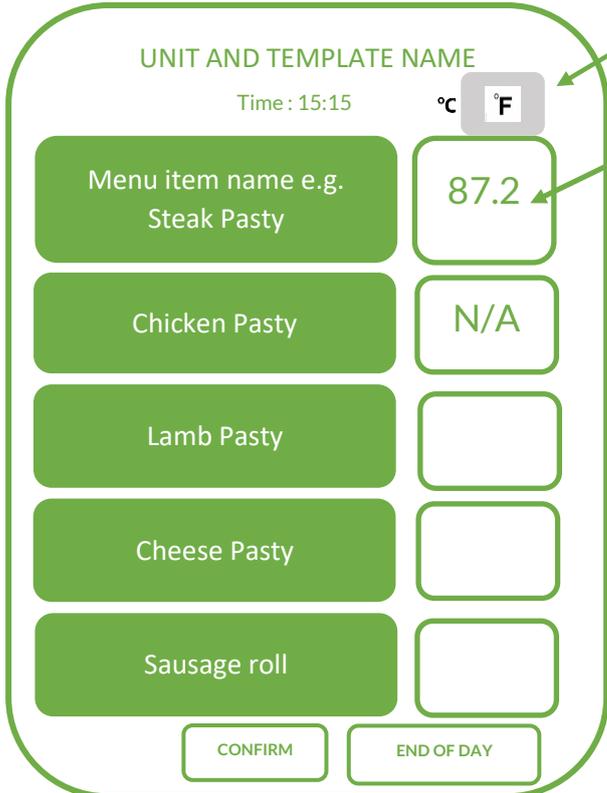
As above this questions can be edited on the above tab

- | | |
|---|--------|
| 1) Do you have fresh water | YES/NO |
| 2) Do you have hot water to wash hands | YES/NO |
| 3) Do you have hot water for pot/utensils to be washed | YES/NO |
| 4) Do you have the correct fire extinguishers & Blanket | YES/NO |
| 5) Do you have a complete first aid box | YES/NO |
| 6) Do you have floor covering to work space area | YES/NO |
| 7) Does all staff have clean uniform | YES/NO |
| 8) Are the fire exits clear | YES/NO |



the list of menu will appear and the timer will start. If the user sets a date the a phone alert will be set for 2 minutes before the probe time is due to start. A device alert will remind the user three times with 2 minute intervals. If the user doesn't response to the three alerts. A temperature record will be made and stored with a note saying no response.

4.5 Once the user is ready to start entering the temperatures for each item the app/platform will automatically make a time line from the start time to the end time. With 1 hour and 45 minutes intervals. A device alert will be tiggered to alert the user to check the time.



Device

UNIT AND TEMPLATE NAME

Time: 15:15 °C °F

Menu item name e.g. Steak Pasty	87.2
Chicken Pasty	N/A
Lamb Pasty	
Cheese Pasty	
Sausage roll	

CONFIRM END OF DAY

User to select Fahrenheit or degrees celsius

The user will enter the temperatures of the food in the white boxes. Scrolling down the page, completing all temperatures on the menu. If there is a item which is not available on the menu, which means the temperature can't be checked. The user can N/A (Not available)

Scroll down

Once the user presses end of day. The user will need to complete the closing checklist. This will be automatically populated template, which can be changed in the edit opening and closing tab.

- | | |
|--|--------|
| 1) Has all displayed, stored and waste food been removed and placed in correct locations | YES/NO |
| 2) Has expired food been binned | YES/NO |
| 3) Has all waste been removed from unit | YES/NO |
| 4) Has all surfaces been cleaned | YES/NO |
| 5) Has all electric and gas appliances been closed | YES/NO |



4.6 Record Sheet

As the user enters the temperatures into the app. The app will record these temperatures on a temperature sheet, which will be saved in the archive temperature sheets tab under the date. All the temperature sheets for that day will be listed under the date.

The temperature sheet will look something like this :-



Temperature records & Opening and closing checks



Date 14/11/2022
 Unit name Burger Airsteam
 Template name Katsu Curry
 Unit Manager name Sean Montage
 Temperature in degrees celsius This will reflect what has been selected
 Event Carfest-south

Opening Checks	YES	NO
Do you have fresh water	YES	
Do you have hot water to wash hands	YES	
Do you have hot water for pot/utensils to be washed	YES	
Do you have the correct fire extinguishers & Blanket	YES	
Do you have a complete first aid box	YES	
Do you have floor covering to work space area	YES	
Does all staff have clean uniform	YES	
Are the fire exits clear	YES	

Start Time

Item Names	08:00	9.45	11:30	13:15	15:00	16:45	18:30	20.15	22.00	23.45
steak Pasty	80	79	88		79	88	88	80	88	88
chicken Pasty	91	90	98		90	98	98	91	98	NA
Lamb Pasty	NA	80	79		80	79	79	NA	79	NA
cheese Pasty	89	78	81		78	81	81	89	81	NA
Sausage roll	78	69	89		NA	89	89	78	89	89
Don Turnover	82	89	98		89	98	98	82	98	98
Vegetarian Pasty	NA	NA	NA		NA	NA	NA	NA	NA	NA
Chicken Pasty	NA	NA	NA		NA	NA	NA	NA	NA	NA

Closing checks	YES	NO
Has all displayed, stored and waste food been removed and placed in correct locations	YES	
Has expired food been binned	YES	
Has all waste been removed from unit	YES	
Has all surfaces been cleaned	YES	
Has all electric and gas appliances been closed	YES	

These records have been created by using the Cater tool app. The temperatures have manually been entered by a member of the above company and dated stamped by Cater tool






Archive temperature sheets

4.7 Archive temperature sheets

Once the user press this button, a calendar will appear on the screen. The user can then select a date. Once the date has been selected a list of temperature sheets done for the admin will appear. The admin / user will then be able to view the sheet or send the sheet to an email address.

As the users continue to add emails to the sheets, the email address will be sorted under the admin or users app, so instead of the user needing to enter the email address every time they want to send a temperature sheet, they can choose from a drop down menu from the previous entered email address or enter a new one.

4.7 Edit temperature sheet.

4.7 Edit Opening and closing checks





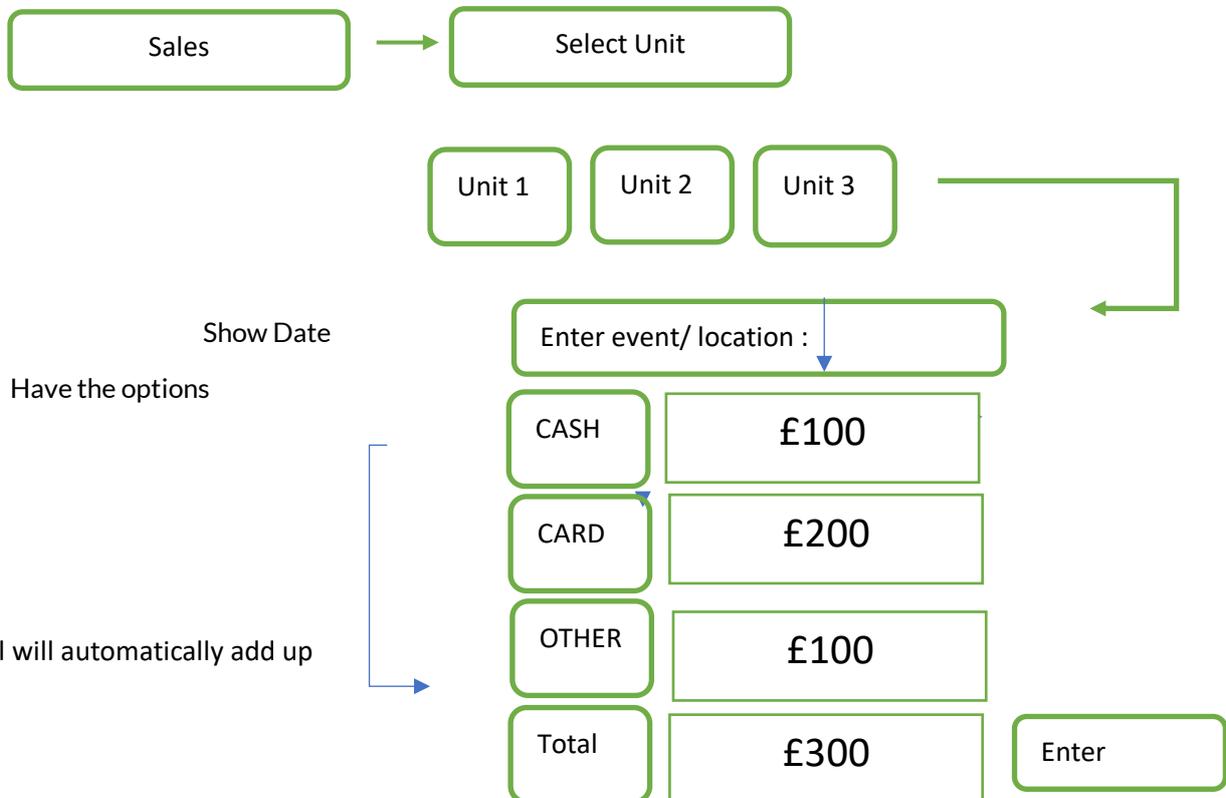
5.SALES AND COST TRACKER

5.1 The sales will be linked to each unit, however the cost can be link to the business or units

The first options that the user will have will be a choice of the following



5.2 Sales



Once the user has entered the amount and pressed the enter button the payment method and amount will be entered into a database, along with which events the sales were taken. Which can be re drawn from the reports.

5.3 Cost

Cost

The user will have the option of choosing the Unit or business

Unit 1

Unit 2

Unit 3

Business



Enter amount in payment method

CASH	£120.00
CARD	
OTHER	
VAT	£20.00
Notes	Diesel

Enter

5.4 Reports

Reports

In the reports section the user will need to enter a from and to date, select sale, cost or both and a list will be produced, which they can email to themselves. It would be good the file to format options. Excel or PDF.



Sales report



Date
From
To

Sales report

14/11/2022
16/11/2022
29/11/2022



Event / location	Unit 1	Cash	Card	Other	Total
Carfest	16/11/2022	£200.00	£200.00	£0.00	£400.00
Carfest	17/11/2022	£300.00	£450.00		£750.00
	18/11/2022				
Boomtown	19/11/2022	£26.67	£910.00	£200.00	£1,136.67
Boomtown	20/11/2022	£50.00	£1,145.00		£1,195.00
Boomtown	21/11/2022	£770.00	£1,380.00	£300.00	£2,450.00
Boomtown	22/11/2022				
	23/11/2022				
rewind	24/11/2022	£2,930.00	£2,085.00	£500.00	£5,515.00
rewind	25/11/2022	£3,650.00	£2,320.00	£600.00	£6,570.00
rewind	26/11/2022	£4,370.00	£2,555.00		£6,925.00
rewind	27/11/2022	£5,090.00	£2,790.00	£700.00	£8,580.00
rewind	28/11/2022	£5,810.00	£3,025.00	£800.00	£9,635.00
	29/11/2022				
	Total	£23,196.67	£16,860.00	£3,100.00	£43,156.67

Notes

Vouchers

Event / location	Unit 2	Cash	Card	Other	Total
Carfest	16/11/2022	£200.00	£200.00	£0.00	£400.00
Carfest	17/11/2022	£300.00	£450.00		£750.00
	18/11/2022				
Boomtown	19/11/2022	£26.67	£910.00	£200.00	£1,136.67
Boomtown	20/11/2022	£50.00	£1,145.00		£1,195.00
Boomtown	21/11/2022	£770.00	£1,380.00	£300.00	£2,450.00
Boomtown	22/11/2022				
	23/11/2022				
rewind	24/11/2022	£2,930.00	£2,085.00	£500.00	£5,515.00
rewind	25/11/2022	£3,650.00	£2,320.00	£600.00	£6,570.00
rewind	26/11/2022	£4,370.00	£2,555.00		£6,925.00
rewind	27/11/2022	£5,090.00	£2,790.00	£700.00	£8,580.00
rewind	28/11/2022	£5,810.00	£3,025.00	£800.00	£9,635.00
	29/11/2022				
	Total	£23,196.67	£16,860.00	£3,100.00	£43,156.67

Notes

Vouchers

CATER TOOL



Cost report



Date
From
To

Cost report

14/11/2022
16/11/2022
29/11/2022



Unit/Business	Dates	Cost	VAT	Notes
Unit 1	16/11/2022	£40.00	£6.67	Diesel
Unit 1	17/11/2022	£45.00	£7.50	Diesel
Unit 1	17/11/2022	£130.00	£21.67	Bookers
Unit 1	17/11/2022	£402.00	£67.00	Bookers
Unit 1	17/11/2022	£330.00	£55.00	Makros
Unit 1	21/11/2022	£245.00	£40.83	rent
Unit 1	21/11/2022	£450.00	£75.00	Bookers
Unit 1	21/11/2022	£345.00	£57.50	Makros
Unit 1	21/11/2022	£342.00	£57.00	Makros
Unit 1	21/11/2022	£80.00	£13.33	diesels
Unit 1	26/11/2022	£400.00	£0.00	staff
Unit 1	26/11/2022	£40.00	£6.67	diesel
Unit 1	26/11/2022	£10.00	£1.67	food
	Total	£2,859.00	£409.83	

Unit/Business	Dates	Cost	VAT	Notes
Business	16/11/2022	£200.00	£33.33	Vehicle repairs
Business	17/11/2022	£300.00	£50.00	MOT
Business	18/11/2022	£408.00	£68.00	vehicle hire
Business	19/11/2022	£26.67	£4.44	diesel
	Total	£934.67	£155.78	

CATER TOOL



5.5 Edit figure.

Edit figures

Once the user tabs the edits figures button a time and date sorted list of add inputs will appear.

The user will be able to tab any choice and edit the entry.

